

35th Norwich Sea Scout Group
Scout Registration 28954
Registered Charity 1071584

Annual General Meeting 9th June 2026

Trustee Board Annual Report

A Trustees (showing dates acted if not for the whole year)

Trustees at 31 March 2026

Deane Money	Chair	
Brian Tucker	Group Scout Leader	
Roger Graham-Leigh	Treasurer	
Tina Herrington	Beavers Section Leader	
Matthew Walker	Scouts Section Leader	
Jason Drake	Cubs Section Leader	
Victoria Mulcahy	Parent Trustee	
Debby Walker	Squirrels Section Leader	Co-opted 13 January 2026

B Structure, governance and management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association (POR).

In 2024 the Group adopted the model constitution for Scout Groups set out in POR. In the interests of clarity and transparency, at each AGM the Group is invited to re-adopt the Constitution for the following year.

The Group is a trust established under its rules which are common to all Scouts. Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Group Scout Leader, Treasurer, and up to nine other Trustees (maximum 12 in all) and meets alternate months.

The Trustee Board exists to make sure that the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes which give young people skills for life.

New members are always welcome to join the Trustee Board, and any vacancies and opportunities are circulated from time to time for anyone who can spare some time to help keep the Group running successfully.

Trustee Board members complete Being a Scouts Trustee learning within six months of joining the Board.

Risk and Internal Control: The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include requiring two signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

C Objectives and activities

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method: Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

D Review of 2025/26 and looking ahead

Since last year we have enjoyed a period of stability with sections growing and the Trustees continuing in their posts. Not only have the sections been stable, a new section has been introduced, Squirrels with around 9 members, overseen by Debby Walker who joined the Trustee Board in January. The Explorer section was also restarted in January.

6 new leaders have been recruited.

Numbers of young people were at 65 in the January census but are now in excess of 80.

I would like to thank all Section Leaders and Trustees for their continued support in maintaining the group and the fabric of the site. It is also notable the contribution that young leaders have made to the various sections too, along with parent volunteers.

We will however be entering a period of considerable change with various members of the Trustee Board and Section Leaders moving on to pastures new. Brian Tucker, who has been with the Group for very many years and has been Group Scout Leader/Group Lead Volunteer for many of those years, will be stepping down from his role in July to enjoy his well-earned retirement. He has agreed however to stay as a member of the Trustee Board to help us with the transition to a new Group Lead Volunteer for the 35th. Brian's commitment to the group has been exemplary and deeply appreciated over the years and it is no small fact that we would not be where we are today without him.

Looking ahead, we will see a number of other changes to the Trustee Board:

- Matt Walker, our Scouts Section Leader, has said he is willing to step up as our new Group Lead Volunteer from July, and his appointment has been ratified by District.
- Tina Herrington our Beavers Leader has said that she will be leaving towards the end of 2026, which will be a sad loss after very many years of Tina working hard for the Beavers. Sadly we will also see Beavers Leaders Emma Ward and Charlotte Berry departing at the same time.
- New leaders will include Aisling Creeey and Mira Dauti for Beavers and Jodie Gardiner, Sarah Corby, Hunter Payne and Skye Whiting for Squirrels.

- Roger Graham-Leigh our Treasurer has said he will not be standing for re-election at the June 2027 AGM.
- Richard Jennings, our new Trustee since May, has said he is willing to take on the Treasurer role when Roger leaves, so that will enable a smooth transition.
- Deane Money will also be leaving in August as he moves on to pastures new.
- Victoria Mulcahy has kindly offered to take on the Chair role when Deane Money leaves.

So there will be several changes, but as we have had plenty of notice of all of them I am confident that we can manage the transition with a minimum of disruption.

These changes are being managed but we will be very dependent upon parental support to ensure that the next year runs smoothly. This means continued support for the various sections where parents volunteer their time, supporting the group through skills that enable us to maintain the premises. Without this support the Trustees and Section Leaders will find maintain standards of facilities very difficult. For instance, regular cleaning of the scout hall has continued to be problematic, being done occasionally by trustees. This is not sustainable in the current climate.

On to more positive accomplishments, this year we managed to buy more camping equipment, re-render the front wall of the HQ, and fit a deadlock on the front door. Plans are underway to build a new fence, and the Ellam Trust have agreed to grant us £3,000 towards the total cost of £6,000.

Successful activities have been undertaken and of particular note was the successful NORJAM event in August which required a huge amount of planning and commitment from the group Leaders.

Compliance with training and DBS checks are currently at 100%.

Thanks to all parents and carers for your continued support of the 35th Norwich Sea Scouts.

E Financial Review

The Group annual Accounts are attached. The financial position of the Group remains secure. Our income was exceeded by expenditure over the year, by just over £1,000, which was expected due to planned expenditure of £4,500 on building repairs, funded from our reserves.

Reserves Policy

The Group's policy on financial reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, about £12,500, and £4,000 against potential future building repair costs for which we are unable to secure specific grant funding.

The Group held reserves of £16,968 at year end.


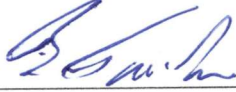
Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds, and all funds are held in cash in TSB current and deposit accounts.

F Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees

Signatures		
Full names	Deane Money	B. Travers
Positions	Chair	GLV
Date	12 May 2026	12 May 2026

35th Norwich Sea Scout Group (Charity no. 1071584)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2025	To	31/03/2026
Receipts and payments			
	2024/25		2025/26
	Unrestricted funds		Unrestricted funds
	£		£
Receipts			
Donations, legacies and similar income			
Membership subscriptions	7,310		8,175
Donations	36		74
Legacies	-		-
Gift Aid	594		4,485
Members' contributions to activities programme	3,854		3,537
Uniforms	32		251
Business Rate refund	105		-
Other similar income	-		-
Sub total	11,931		16,522
Grants			
Ellam Trust grant for new tents			503
Squirrels Drey startup grant - The Scout Association			500
Squirrels Drey startup grant - Norfolk Scouts			250
Squirrels Drey startup grant - Eastern Norwich District Scouts			250
Last year's grants	8,475		-
Sub total	8,475		1,503
Fundraising events			
8 events to offset the cost to members of NORJAM 2025, and to benefit the whole Group.	2,493		1,182
Sub total	2,493		1,182
Scout hut income			
Hire of building	1,071		1,270
Hire of equipment	-		-
Other Scout hut income	-		-
Sub total	1,071		1,270
Investment income			
Bank interest	246		261
Other investment income	-		-
Sub total	246		261
Total Gross Income	24,216		20,738
Asset and investment sales, etc.	-		-
Total receipts	24,216		20,738

	2024/25	2025/26
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	3,673	3,623
Youth programme and activities	7,297	7,226
Contribution to camp costs	801	572
Adult support and training	-	30
Business Rates	105	-
Water and Sewerage	148	462
Electricity	1,444	1,460
Insurance	1,922	1,823
Repairs renewals and maintenance (includes £4,500 re-rendering work)	5,004	5,117
Materials and equipment (includes £727 mostly grant-funded camping equipment purchase)	1,590	820
Printing, postage, stationery	20	88
Uniforms	-	327
Refund of Member's deposit for camp	60	-
Section petty cash expenses	68	4
Subscriptions to Online Scout Manager	34	73
AGM Expenses	-	68
Sub total	22,167	21,692
Fundraising expenses		
Fundraising costs	137	110
Sub total	137	110
Total Gross Expenditure	22,303	21,802
Asset and investment purchases, etc.	-	-
Total payments	22,303	21,802
Net of receipts/(payments)	1,912	-1,064
Cash funds previous year end	21,441	23,352.84
Cash funds this year end	23,353.36	22,288.44

Statement of assets and liabilities at the end of the year

	31/03/2025	31/03/2026
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	2,869	4,802
Bank deposit account	20,344	16,968
Cash/Floats	139	519
Total cash funds	23,352.84	22,288.44
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
	-	-
Grant approved but not yet received (Elam Trust)	503	-
Sub total	503	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non-monetary assets for charity's own use		
Badge stock	-	-
Other stock	-	-
Land and buildings	See note below	See note below
Boats, trailers, canoes	2,593	2,334
Scouting equipment, furniture etc	2,427	2,184
Camping equipment	1,400	1,987
Sub total	6,420	6,505
Liabilities		
Cheques not cleared	-	154
Expenses incurred but not invoiced	-	-
Sub total	-	154
Total net assets	30,275	28,947

Note on Land and Buildings assets

The land and buildings occupied by 35th Norwich Sea Scout Group are owned by Norwich Area Scout Trust (NAST). The Group is responsible for the insurance and long term upkeep of the premises on behalf of NAST. The insured value in June 2025 was £417,658.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12th May 2026 and signed on their behalf by

Signature

R.A. Graham-Leigh

Deane Money

Print Name

Roger Graham-Leigh
Treasurer

Deane Money
Group Chair

Independent examiner's report to the trustees of 35th Norwich Sea Scout Group

I report to the trustees on my examination of the accounts of the 35th Norwich Sea Scout Group for the year ended 2026

Responsibilities and basis of report

As the charity trustees of the 35th Norwich Sea Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

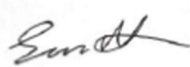
I report in respect of my examination of the 35th Norwich Sea Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 35th Norwich Sea Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Simon Mobbs

Relevant professional qualification or membership of professional bodies (if any):

Address: 30 Oak Lane, Norwich. NR3 3QG

Date: 14th May 2026